



**WYCOMBE**  
**DISTRICT COUNCIL**

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Queen Victoria Road  
High Wycombe  
Bucks HP11 1BB

## Council

Date: 12 December 2016  
Time: 6.30 pm  
Venue: Council Chamber  
District Council Offices, Queen Victoria Road, High Wycombe, Bucks

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, District Council Offices, Queen Victoria Road, High Wycombe on 12 December 2016 at 6.30 pm to consider the business set out in the Agenda below.

Ms K Satterford  
Chief Executive

**Fire Alarm** - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

## Agenda

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1	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
2	<b>MINUTES</b> To approve as a correct record the minutes of the meetings of Council held on 10 October 2016	1 - 16
3	<b>DECLARATIONS OF INTEREST</b> To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.  Members are reminded that if they are declaring an interest they should state the nature of that interest whether or not they are required to withdraw from the meeting.	

**4 CHAIRMAN`S ANNOUNCEMENTS**

To receive such communication as the Chairman of the Council may wish to make.

**5 QUESTIONS FROM MEMBERS OF THE PUBLIC**

Written questions may be asked of the Leader or any Cabinet Member if submitted to the Head of Democratic, Legal and Policy Services no later than 12 noon on Monday 5 December 2016. Questions will be submitted in the order in which they were received.

A questioner will have a maximum of 1 minute to ask a question and the answer shall not exceed 3 minutes. Any questioner may put one supplementary question without notice within a maximum time of 1 minute and the answer may not exceed 2 minutes.

**6 QUESTIONS FROM MEMBERS**

Questions to the Leader or any Cabinet Members must be submitted by 12 noon on Monday 5 December 2016. Questions shall be taken first from the Group Leaders of the political parties who shall be entitled to ask an initial Leader`s question, including the right to adopt another Member`s question from his/her group, of which written notice shall have been given to the Head of Democratic, Legal and Policy Services prior to the meeting.

The order of questions shall then permit the first question from each other Councillor to be asked before any subsequent questions from the same Councillor. One question will be taken in turn from the same Councillor unless there are no other questions to be asked.

Every Member asking an oral question is permitted to ask one supplementary question without notice provided that it is not substantially the same as a question that was put to a Council meeting during the past six months.

The appropriate Member will respond to any questions remaining unanswered at the expiry of 30 minutes in writing. Any question remaining unanswered after 30 minutes will be answered within 10 working days in writing after the meeting by the appropriate Member and appended to the minutes of the meeting.

**7 PETITIONS**

- (i) Council to receive any petition from a member of the public who lives, works or studies within the district or from a Councillor on his/her behalf as notified by the deadline of 5pm on Monday 5 December 2016.
- (ii) Council to consider any petition already received that meets the required number of signatures to qualify for a debate by Full Council. (The petition organiser will have 5 minutes to present the petition and then the council will debate the

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	matter for a maximum of 15 minutes and decide how to respond to the petition)	
<b>8</b>	<b>CABINET</b>	17 - 24
	To receive the minutes of and consider any recommendations from the following meetings:	
	Cabinet                      14 November 2016	
	Special Cabinet          12 December 2016 (To follow)	
<b>9</b>	<b>STANDARDS COMMITTEE</b>	25 - 28
	To receive the minutes of and consider any recommendations from the following meeting:	
	Standards Committee                      15 November 2016	
<b>10</b>	<b>IMPROVEMENT &amp; REVIEW COMMISSION</b>	29 - 44
	To receive the minutes of and consider any recommendations from the following meetings:	
	Special Improvement & Review Commission      18 October 2016	
	Improvement & Review Commission              9 November 2016	
<b>11</b>	<b>AUDIT COMMITTEE</b>	45 - 52
	To receive the minutes of and consider any recommendations from the following meeting:	
	Audit Committee                      17 November 2016	
<b>12</b>	<b>HIGH WYCOMBE TOWN COMMITTEE</b>	53 - 58
	To receive the minutes of and consider any recommendations from the following meeting:	
	High Wycombe Town Committee              22 November 2016	
<b>13</b>	<b>PERSONNEL &amp; DEVELOPMENT COMMITTEE</b>	59 - 62
	To receive the minutes of and consider any recommendations from the following meeting:	
	Personnel & Development Committee              7 November 2016	
<b>14</b>	<b>PLANNING COMMITTEE</b>	63 - 70
	To receive the minute of and consider any recommendations from the following meetings:	
	Planning Committee                      24 August 2016	
	Planning Committee                      19 October 2016	

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<b>15</b>	<b>REGULATORY &amp; APPEALS COMMITTEE</b>
	71 - 74
	To receive the minutes of and consider any recommendations from the following meeting:
	Regulatory & Appeals Committee                      17 October 2016
<b>16</b>	<b>NOTICE OF MOTION</b>
	To consider the following Notice of Motion submitted by the deadline of noon on Thursday 1 December 2016.
	The following Notice of Motion was submitted by Councillor R Raja and seconded by Councillor S Graham:
	"In view of the opportunity being presented by the reorganisation of local government in Buckinghamshire, this Council resolves to take all necessary steps to ensure that a unitary authority, capable of delivering the statutory services to the local residents, is created which not only balances the financial /economic criteria against democratic and accountability considerations but also takes account of the projected growth in population and will ensure proper investment in housing and infrastructure for an efficient delivery of the services needed to support the wellbeing of the people of the District."
<b>17</b>	<b>QUESTIONS UNDER STANDING ORDER 11.2</b>
<b>18</b>	<b>COMMITTEE CHANGES/ APPOINTMENTS</b>
	<b>Improvement &amp; Review Commission</b>
	Councillor M Davy be replaced by Councillor L Wood as a full Member of the Commission.
	Councillor L Wood be replaced by Councillor M Davy as a Standing Deputy on the Commission.
	<b>Outside Body Appointment</b>
	<b>Membership of iESE Transformation Limited</b>
	Councillor Miss K S Wood be appointed to serve as WDC Councillor representative, with immediate effect.
<b>19</b>	<b>URGENT ACTION TAKEN BY CABINET OR INDIVIDUAL CABINET MEMBER</b>
	(a) Implementation of a small increase in the land charges search fee
	(b) Surrender of the leasehold interest at 55a High Street, Marlow

- (c) Wycombe District Museum - Agreement for 5 year funding from 2016-2021 to Wycombe Heritage and Arts Trust.
- (d) Amendment to the membership of the Youth & External partnerships Policy Advisory Group

**For further information, please contact Iram Malik on 01494 421204, or email: [committeeservices@wycombe.gov.uk](mailto:committeeservices@wycombe.gov.uk)**